

Kathmandu Medical College Public Limited
(Affiliated to Kathmandu University)
Sinamangal, Kathmandu, Nepal
Ph. No 977-1-4577920/04 Ext 1003
Job Announcement

(Date of Publication: 15 February, 2024)

Basic Job Information

Job Category	:	Administrative Staffs
Job Level	:	Entry-Level
No. of Vacancy/s	:	[30]
Employment Type	:	Full Time
Job Location	:	Sinamangal/ Duwakot
Offered Salary	:	As per the rules of organization
Apply Before(Deadline)	:	7 days from the date of publication
Age	:	18-25 years

Job Specification

Education Level	:	BBS/BIT/BBA
Experience Required	:	Freshers and Bachelors (Final year) can apply.
Professional Skill Required	:	Basics in computer is required

Other Specification

- Proficiency in MS Word, MS Excel and computer basics.
- Strong communication and interpersonal abilities.
- Ability to work independently and as part of a team.
- Strong organizational and time management skills.

Contact Address

Human Resource Department
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